

VENKATESHWARA OPEN UNIVERSITY

CHECKLIST

1) Name of Company / Firm / Entity / Institution / Proprietor (i.e. Organization)

2) Name of Authorized Person _____

3) Experience in Education Industry _____ years

4) Organization Details

a.	Registration No	
b.	PAN No	
c.	Contact No	
d.	Fax No	
e.	Email Id	
f.	Website	
g.	Office Address	

5) Authorized Person Details

a.	Educational Qualification	
b.	PAN No	
c.	Aadhar No	
d.	Contact No	
e.	Email Id	

6) Payment Details

a.	Amount	
b.	Mode	Cash / DD / Cheque / Bank Transfer / Online
c.	Receiver Name	
d.	Bank Name	
e.	DD / Chq. / Tran. No	
f.	Date	

7) Required Documents

Organization	Authorized Person
Certificate	PAN Card
Address Proof	Aadhar Card
PAN Card	